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| LOUISIANA DEPARTMENT OF JUSTICE PUBLIC PROTECTION DIVISION Charity Registration Requirement Checklist | |
| Please return registration to: Public Protection Division 1885 N. 3 rd Street, 4 th Floor Baton Rouge, LA 70802 | Phone: 225-326-6400 Fax: 225-326-6499 Website: www.AGLizMurrill.com |

Initial Registration Checklist

- Check made payable to the Louisiana Department of Justice in the amount of \$25.00.
- Unified Registration Statement
- Copy of Articles of Incorporation
- Copy of Bylaws
- Copy of all contracts with professional solicitors
- List of other states in which your organization is registered
- Copy of IRS 501(c)(3) tax exempt determination letter
 - Please remember that Louisiana *does not* require the IRS Form 990 for annual registrations.

Renewal of Registration Checklist

- Check made payable to The Louisiana Department of Justice in the amount of \$25.00.
- Unified Registration Statement
- Copy of all contracts with professional solicitors
- List of other states in which your organization is registered

